



**MINUTES OF THE BOARD OF TRUSTEES MEETING
HELD IN THE BOARD MEETING ROOM
TUESDAY 23 MAY 2023, 3.20PM**

1. WELCOME AND MEETING PROTOCOL

- 1.1** Present: D Kidd (Presiding Member), G Dick (Principal), P Hammond, T Adendorff, M Bryan (Parent Reps), R Anderson (Student Rep), B Wallace (Deputy Principal)

Attending: R McDonald (Minutes)

- 1.2** Apologies- R Crean (Parent Rep) arrived at 3.30pm, A Beggs (Staff Rep)

- 1.3** Department report - English - Kirsten Kean

- 2022 was a lot harder than 2021 due to rolling illnesses. In hindsight we would have done things differently.
- Seniors were priority and got what they needed. Students were very selective about what they took, which is a smart way to work. Exams were often a benefit but not required to achieve credit passes.
- A year 13 gained a scholarship which was amazing.
- The Board asked about the 202 classes that are referenced in the report and asked Kirsten to elaborate on what she meant by 'putting systems in place'. Kirsten mentioned that things have been a bit patchy this year. Non English teacher teaching 202 classes. Kirsten has weekly check-ins with these teachers.
- 202 classes have been challenging in previous years.
- Kirsten spoke of the possibility of sharing the role between a specialist English teacher with a non-English teacher. It works in some cases, depending on timetable compatibility.
- 2023 feels calmer than the last two years. Tracking better against what was planned and more consistency. Less stressful.
- Discussion around the number of students looking to attend university and if there has been a significant drop. Kirsten commented that there is perhaps a change in mindset but not noticing a marked difference.
- Level 2 and 3, tracking progress now.
- One year 12 student expressed keen interest in scholarship. This option is run as an extra during lunchtimes.
- Challenges in changes to curriculum changes. The department is busy writing at the moment. Pretty much finished year 9. Working on years 10 and 11. Yes, it has increased workload.
- Discussion around Chat GPT and how it is something to watch in relation to plagiarism. Teachers knowing their students will be key to picking anything up. If submitted work doesn't use scaffolding or techniques that have been taught then it is more likely to be picked up. Teaching kids where the boundaries are and how it can be used.
- Kids still handwriting. Still an important skill.

- 1.4** Jane Cowie presented a potential overseas trip for next year.

- After reviewing multiple companies, Jane has decided to go with a company called Defining Moments who have been operating since 2003.
- She has spoken with other schools that have used this company. Safety and welfare is paramount. Affiliated with a national travel agent association (TAANS) and have good insurance policies. Jane has met the CEO of the company.
- Trip is aimed at senior students - Year 11,12,13.
- Limitless learning in travel. Cross curriculum.
- Social science trip but would be open to everyone.
- Previous trips to Vietnam and Japan were approximately \$6/7,000. 30-35 students.

- Industrial Action has been suspended until 30 May 2023.

3.4 Staff Representative's report - none

3.5 Student Representative's report - none

3.6 Alternative Education report - As previously circulated.

3.7 Property & Health and Safety Report

- Lease document for the pool has been received. Board members to review. It requires 3 signatures.
- Garage still needs sign off from the Council.
- One Key system has been very effective.
- Cyclical maintenance - can we use money that wasn't used for painting B Block, elsewhere? Grant to follow up.
- 5 year property plan is with Logic.
- Many thanks to the Board for funding staff furniture.

3.8 Policy reviews: Refer to SchoolDocs

EOTC Risk Analysis Forms all approved.

- Sheila Winn - Wellington - 1-5 June
- Mann Korero - Dunedin - 15-16 June
- 13CHEM Tritation - Dunedin - 14-15 June

4. MEETING ADMINISTRATION

4.1 Confirmation of Minutes, 28 March 2023 Minutes, which were previously circulated, to be signed as a true and correct record.

Moved: G Dick

Seconded: Tracey

Carried

4.2 Matters Arising - None

4.3 Correspondence previously circulated and taken as read.

Board is aware and approves the application of the sabbatical. Would advertise for a fixed-term French teacher. Would have the option of Nic's wife stepping in and would need a LAT.

Moved: G Dick

Seconded: R Crean

Carried

5. IN-COMMITTEE BUSINESS

Was moved that the public be excluded from the following part of the proceedings of this meeting. The meeting then went In Committee at 6.15pm

Moved D Kidd

Seconded: P Hammond

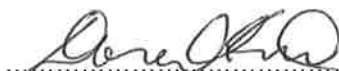
Carried

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act of Section 6 or Section 7 or Section 9 of the Official Information Act 1983, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows; Student & Staff Personnel matters were discussed.

6. NEXT MEETING

27 June 2023.

Signed as a true and correct record.



..... Presiding Member