



CENTRAL SOUTHLAND COLLEGE BOARD OF TRUSTEES

14 Mackenzie Street, Winton

Phone 03 236 7646

MINUTES OF THE BOARD OF TRUSTEES MEETING HELD IN THE BOARD MEETING ROOM TUESDAY 27 JUNE 2023, 6.00PM

1. WELCOME AND MEETING PROTOCOL

- 1.1 Present: D Kidd (Presiding Member), G Dick (Principal), P Hammond, T Adendorff, R Crean (Parent Reps), A Beggs (Staff Rep), R Anderson (Student Rep)

Attending: B Wallace (Deputy Principal), Alicia Harrison (Assistant Principal), R McDonald (Minutes)

- 1.2 Apologies: Mark Bryan

- 1.3 The Ministry of Education issued a new Code of Conduct for State School Board Members, which took effect 21 June 2023. The Board acknowledged receipt of this document in the Dropbox.

- 1.4 Department report - Languages (including ESOL report) - Nic Jegousse

- Nic had reviewed the numbers in his report and realized a few errors. He will send the revised report to Ruth to put in the Dropbox.
- Current department staffing is Nic who teaches French, Chloe who taught Maori classes in terms 1 & 2 and Eden who has been supporting Year 10,11 and 12 classes who are studying Maori through online services NetNZ.
- Feedback from students regarding online learning is that it's very challenging but they are still very keen and motivated to do well.
- There is a degree of frustration in not having an expert Maori teacher which makes it challenging for the students who don't have the connection with an expert teacher. When studying through NetNZ the students can have a zoom meeting once a week with a teacher which seems to be a bit more positive than the previous internet provider.
- One Year 12 is studying Maori through Net NZ and is struggling a bit.
- On a positive note, there has been an increase in the number of students taking Maori or French at a senior level.
- External results are not too good. Internal results were very good. Last year was very disrupted and Nic felt that there was not enough time to prepare students for externals. He has decided to change things this year and is doing internals earlier and will therefore be more prepared for externals. Externals are always a challenge for language students.
- Some seniors are not sitting externals because they don't feel ready or don't feel they need the external credits.
- Nic sees some very positive opportunities with the changes.
 - French - two courses for year 9s, beginners French and Around The World in 80 Days (study a country for a two week period. In the first week students would study flags, location, population etc and in the second week start learning a few words of the language).
 - Year 10 - Spanish.
 - Year 11s - 2 courses, French and Maori
- Nic went to Wakatipu College and met with the Head of Languages. He enjoyed meeting him and got some good ideas.
- Tahiti trip had been approved but the trip would have been too costly (approx \$5,500) so Nic decided to cancel.
- Year 11 Maori class - will externals be better with NetNZ? Nic thinks the connection is better as you can ask questions of the teacher every week. Doesn't know if it will affect the external results. Ideally it would be the best option to have a specialized teacher but NetNZ has a better connection than the previous online medium. Also to note is that studying online requires the student to be organised and prepared.

3.5 Student Representative's report

- Ruby commented that there is lots going on at school at the moment which is really good.
- Several fundraisers are happening and there is a Kouhara rotation focused on benefiting the community so that's good to see.
- Ms Collett is coordinating a programme against bullying.
- Lots of cultural activities are happening - Philippines Independence Day and a different Kouhara that focuses on different cultures.
- General feel from the senior students is that they are pleased the rostered days homes have stopped as deadlines have remained the same.

3.6 **Alternative Education report** - As previously circulated.

3.7 **Property & Health and Safety Report/Minutes** - As previously circulated.

3.8 **Policy reviews: Refer to SchoolDocs**

- EEO Policy - As previously circulated.
- Lease Agreement -
 - Grant advised of new Ministry Guidelines for third-parties using school premises for non-school activities.
 - CSC have updated their policy on School Docs and have produced a new Lease Agreement document based on the Ministry template.
 - A formula has been developed for hire costs to ensure consistency, considering factors such as who is hiring and if the occasion is commercial or non-profit.
 - If someone wants to use school premises then they contact Ruth who will generate a Lease Agreement and advise Helen who will generate an invoice.
 - Grant is keen for community events to take place at school and ensuring documentation is completed prior to hire means that expectations are clarified for both parties.

3.9 **EOTC**

- The following Risk Assessment Forms were approved by the Board.
 - Hockey Tournament - Oamaru - 27 August - 1 September
 - Rock climbing - Dunedin - 11-13 September
 - History - Wellington 19-23 August
 - Snowboarding - Coronet Peak - 14-16 August
 - Netball - Christchurch - 2-5 July
 - Basketball - Nelson - 28 August - 3 September

Moved: T Adendorff

Seconded: R Crean

Carried

4. MEETING ADMINISTRATION

4.1 Minutes dated 23 May 2023, which were previously circulated, to be signed as a true and correct record.

Moved: G Dick

Seconded: T Adendorff

Carried

4.2 Matters Arising - None

4.3 Correspondence previously circulated and taken as read.

Moved: G Dick

Seconded: R Crean

Carried

5. IN-COMMITTEE BUSINESS

5.1 In-committee minutes dated 23 May 2023 which were previously circulated, to be signed as a true and correct record.

Moved: G Dick

Seconded: D Kidd

Carried

5.2 Was moved that the public be excluded from the following part of the proceedings of this meeting but that Brendon and Alicia were to remain.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act of Section 6 or Section 7 or Section 9 of the Official Information Act 1983, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows; Student & Staff Personnel matters were discussed.

Moved D Kidd

Seconded: P Hammond

Carried

The meeting moved in-committee at 8.13pm.

The meeting moved out of in-committee at 8.44pm

6. NEXT MEETING

- Tuesday 1 August - Board meeting
- Friday 18 August - Brendon invited the Board Members to attend a workshop with Chris Jansen. Details will be confirmed.

Meeting closed 8.50pm

Signed as a true and correct record.



..... Presiding Member