



CENTRAL SOUTHLAND COLLEGE BOARD OF TRUSTEES

174 MacKenzie Street, Winton
Phone 03 236 7646

MINUTES OF THE BOARD OF TRUSTEES MEETING HELD IN THE CENTRAL SOUTHLAND COLLEGE MEETING ROOM WEDNESDAY 26th August 2020 6.05 PM

1. WELCOME & MEETING PROTOCOL

1.1 Present: J Macgregor (Chair), D Kidd, M Smalley, F van Miltenburg (Parent Reps), A Beggs (Staff Rep), G Dick (Principal), B Wallace (DP)

In Attendance: Tony Meechang (PE Report)

Apologies: Jack Ruddenklau (Student Rep), Pat Dodd (Secretary)

1.2 Department HOD Reports – PE & Health Report, Tony Meechang. Tony spoke to his report which was previously tabled and taken as read.

2. STRATEGIC DISCUSSION

General Business

2.1 Mid-year Operational Plan Review

Refer report previously tabled. Living document, blue writing is what has been added in relation to the goals. Feedback from SSPA Conference was to have two goals to focus on – these are Boy's Education (equitable outcomes for males and females) and Expected Progress for Year 9 & 10. To report back every few meetings with updates.

2.2 Careers/Gateway Report – previously tabled and taken as read.

2.3 Management Procedures Review – Staff Handbook in Dropbox.

2.4 Annual IT Provisions/developments

2.5 Student Trustee Election – nominations close 4th September. Election (if needed) 18th September 2020.

2.6 Andrea Beggs to organise Board of Trustees social gathering for end of year.

2.7 Frank van Miltenburg to join Property Committee. Mandy Smalley to join Finance Committee.

2.8 Donald Kidd to take over the Calf and Lamb Fundraising Scheme.

3. MONITORING

3.1 Action List - completed.

3.2 Financial Report – previously tabled and taken as read

Moved that the Financial report be approved

Moved: F Van Miltenburg Seconded: D Kidd

CARRIED

3.3 Principal – previously tabled and taken as read.

Moved that the Principal's report be approved

Moved: J Macgregor Seconded: A Beggs

CARRIED

3.4 Staff Rep – report tabled and taken as read.

Moved that the Staff Report be approved

Moved: J Macgregor Seconded: A Beggs

3.5 Student Report – tabled and taken as read.

Moved that the Student Report be approved

Moved: J Macgregor

Seconded: G Dick

CARRIED

3.6 Alt Ed Report

Alternative Education Report for July/August 2020 previously tabled and taken as read.

3.7 Health & Safety

- School requirements under Alert Level 2 were shared with Board in Dropbox.
- Handrails have been installed on Hall stage steps.

3.8 Property

- Annual Building COF Certification – to be carried over to next meeting.
- Pool meeting to be organised (Grant Dick and Frank van Miltenburg to attend)

Moved all reports as tabled be approved and adopted.

Moved: J Macgregor

Seconded: G Dick

CARRIED

3.9 Policy Reviews

- Theft & Fraud Policy
- Health, Safety & Wellbeing Policy

Moved that the Theft & Fraud Policy and the Health, Safety & Wellbeing Policy be approved.

Moved: J Macgregor

Seconded: F Van Miltenburg

CARRIED

3.11 Overnight Trips

- Dunstan Exchange, Alexandra 23-24 August 2020, TIC Sue Ballantyne, approx. 100 students
BOT approved by email
- SISS Netball Tournament, Invercargill 30 Aug – 1 Sept. 2020, TIC Jana van Niekerk, 13 x students
2 x assisting adults
- SISS Junior Netball Tournament, Dunedin 13-14 Sept. 2020, TIC Kimberley Murch, 20 x students,
2 x assisting adults.
- Duke of Ed Routeburn Track Tramp, 8-10 Dec. 2020, TIC Alicia Harrison, 15 x students, 2 x
assisting adults.
- Duke of Ed Rakiura Track Tramp, 27-30 Sept. 2020, TIC Alicia Harrison, 15 x students, 5 x adults
- 201 Mountainbiking Camp, Alexandra/Wanaka 20-23 Sept. 2020, TIC Tony Meechang, 47 x
students, 9 x assisting adults
- 301 PE Rockclimbing, Dunedin 16-18 Sept. 2020, TIC Tony Meechang, 18 x students, 2 x
assisting adults.

Moved that all the overnight trips as tabled be approved.

Moved: M Smalley

Seconded: A Beggs

CARRIED

4. MEETING ADMINISTRATION

**4.1 Confirmation of
Previous Minutes**

Minutes of previous Board meeting held 30th June 2020 which were previously circulated, be signed as a true and accurate record.

Moved that the Minutes of the Board meeting held on 30th June 2020, as previously tabled be approved subject to change to Paragraph 3.6.

Moved: G Dick

Seconded: J Macgregor

CARRIED

4.2 Matters Arising Nil.

4.3 Correspondence As previously tabled and taken as read.

- Letter from St Thomas Aquinas School, Winton regarding their proposed Enrolment Scheme. Letter of reply to be sent advising the CSC Board have no issues with this proposal.

Moved that all Correspondence as tabled be accepted and approved.

Moved: J Macgregor Seconded: G Dick CARRIED

IN COMMITTEE BUSINESS

Jo Macgregor moved the meeting into Committee at 7.45pm

Moved that the public be excluded from the following part of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1983, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: Student & Staff Personnel matters were discussed.

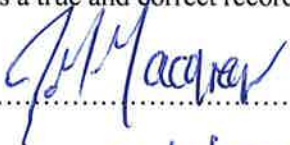
Jo Macgregor moved that the meeting come out of Committee at 8.50pm

7. MEETING CLOSURE

Date of Next Meeting 22nd September 2020

Meeting Closed Meeting closed at 8:51pm

Signed as a true and correct record

 **Chairperson**

Date: 22/9/2020