



CENTRAL SOUTHLAND COLLEGE BOARD

174 MacKenzie Street, Winton
Phone 03 236 7646

MINUTES OF THE BOARD MEETING HELD IN THE CENTRAL SOUTHLAND COLLEGE MEETING ROOM TUESDAY 26TH OCTOBER 2021

1. WELCOME & MEETING PROTOCOL

1.1 Present J Macgregor (PM), Frank van Miltenburg, M Smalley, D Kidd, R Ballantyne, K Stratford, A Beggs (Staff Rep), G Dick (Principal), B Wallace (DP)

In Attendance: Pat Dodd (Secretary)

Apologies: Nil

Department HOD Reports – Foods & Nutrition, Kit Pryde and Textiles, Karen Hammond

Karen and Kit attended the Board meeting. Both departmental reports were previously tabled and taken as read.

Foods

- 2020 classes variable in size.
- 2021 – 4 x Year 9 classes, 1 x Year 10
- 2022 will have combined Year 11/12 class.
- Seniors – biggest challenge is low attendance and non-achieved results.
- New Foods teacher – Miriam Borrie (replaced Sam Dickie).
- Kit Pryde is also the staff liaison person for the new KAMAR upgrade.

Textiles

- Students did well with remote learning during lockdown.
- More creative/artistic vibe this year.
- Karen showed the Board members three different student's textile work.

Jo Macgregor thanked Kit and Karen for attending the meeting. They both left the meeting at 6.27pm.

Student Rep

Jo Macgregor thanked Riley Ballantyne for her contribution to the Board over the past year. Riley thanked the Board for their support. A gift was presented to Riley by the Principal.

Keegan Stratford, the incoming Board Student Rep was welcomed to the Board and presented with his badge.

2. STRATEGIC DISCUSSION

General Business

2.1 Student Rep Election – Keegan Stratford, Year 10 was elected.

2.2 Board Student Scholarship – shortlisted to 7 students. Interviews on Thursday, 28th October 2021.

Moved In Committee 6.38pm. – Principal left the meeting

2.3 Principal Appraisal

Moved Out of Committee 6.51pm – Principal returned

- Principal's Goals – interim progress previously tabled and taken as read. Grant Dick spoke to the report.
- 2.4** Teacher Appraisals – tabled in the Principal's report.
- 2.5** Calf/Lamb Scheme – scheme has not been actioned this year. To be discussed again in June 2022.

3. MONITORING

- 3.1 Action List** Action List from meeting held 14th September 2021 previously tabled. Completed.
- 3.2 Financial Report** Previously tabled and taken as read.
2022 Budget – reviewed by the Board. Grant Dick to reduce expenditure in order to have a “break even” budget. Budget to be presented and approved at the November Board meeting.
- 3.3 Principal Report** Previously tabled and taken as read. Spoken to by Grant Dick, Principal.
- Year 9 students for 2022 – 113 at present.
 - Orientation Day – cancelled because of COVID alert level gathering numbers. The Dean, Jana van Niekerk is currently arranging a ‘virtual’ Orientation Day.
 - Senior Prizegiving – 18th November 2021 to be students only. Will be recorded and livestreamed. Keep the integrity of the ceremony as much as possible. Again, this is because of gathering numbers in alert level 2.
 - Staff Vaccinations – expectation has been communicated to staff. They have been invited to meet with Grant Dick if they wish to discuss further. No one has indicated that they are not going to be vaccinated.
- 3.4 Staff Rep** Email from Annie Keown – update of Trees (Lorax) Project
- 3.5 Student Report** Nil
- 3.6 Alt Ed Report** Alternative Education Report for October 2021 tabled and accepted.
- 3.7 Property Report** Property Committee minutes previously tabled and taken as read.
- 3.8 Policy Reviews** Harassment Policy
Maori Education Policy
- Harassment Policy and Maori Education Policy discussed and approved.**
Moved: G Dick Seconded: M Smalley CARRIED
- 3.9 Overnight Trips**
- Year 10 Spirit Trophy Voyage Tauranga, 19-24/11/2021. TIC J Jenkins. 10 x students.
 - Year 9 MTB Camp Central Otago 20-21/11/2021. TIC T Meechang, 3 x adults, 17 x Yr 9 students, 2 x Yr 12 students.
- Moved that the Year 10 Spirit Trophy Voyage trip and the Year 9 MTB Camp be approved.**
Moved: M Smalley Seconded: D Kidd CARRIED

4. MEETING ADMINISTRATION

- 4.1 Confirmation of Previous Minutes** Minutes of previous Board meeting held 14th September 2021 which were circulated at the meeting, be signed as a true and accurate record.
- Moved that the Minutes of the Board meeting held on 14th September 2021, as previously tabled be approved.**
Moved: G Dick Seconded: A Beggs CARRIED
- 4.2 Matters Arising** None
- 4.3 Correspondence** Annie Keown – letter of resignation
Harriet Luxton – letter of resignation
Claudia Burgess – end of Fixed Term position

Letters to be sent to Annie Keown and Harriet Luxton accepting their resignations, with regret.

Warren Ruwhiu, HOD Technology – request for CCTV cameras to be placed in workshop area. Grant Dick to discuss this matter further with Warren Ruwhiu.

Moved that all Correspondence as tabled be accepted and approved.

Moved: J Macgregor Seconded: G Dick CARRIED

IN COMMITTEE BUSINESS

Jo Macgregor moved the meeting into Committee

Moved that the public be excluded from the following part of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1983, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: Student & Staff Personnel matters were discussed.

Jo Macgregor moved that the meeting come out of Committee

7. MEETING CLOSURE

Date of Next Meeting 30th November 2021

Meeting Closed

Signed as a true and correct record

..... **Chairperson**

Date: