



CENTRAL SOUTHLAND COLLEGE BOARD OF TRUSTEES

174 MacKenzie Street, Winton
Phone 03 236 7646

**MINUTES OF THE BOARD OF TRUSTEES MEETING
HELD IN THE CENTRAL SOUTHLAND COLLEGE MEETING ROOM
MONDAY 25th JUNE 2018 6.00 PM**

1. WELCOME & MEETING PROTOCOL

- 1.1 Present** Steve Dobson (Chair), Stew Bryan, Jo Macgregor, Frank van Miltenburg (Parent Reps),
Jenesis Petallana (Student Rep) Brendon Wallace (Acting Principal)

In Attendance Pat Dodd (Secretary)

- 1.2 Apologies** Karen Blomfield, Malcolm Jones (overseas), Grant Dick (medical)
Moved: S Bryan **Seconded: J Macgregor** **CARRIED**

1.3 HOD Languages – Nic Jegousse (apologies)

Board discussed the Languages Report for 2017 that was previously tabled.

Kit Fenton is working with the Year 11 Te Reo/Maori class since the beginning of Term 2.

Brendon Wallace has taken over the Maths class that Kit was previously taking. There has been a pleasing uptake by students in Te Reo – think this may be because of 4 tasters instead of 3 to choose from.

Letter to be sent to Nic Jegousse thanking him for his report and for his work in this subject area.

1.4 Head Students – Alex Dykes, Kendra Wadsworth, Brooklyn Forbes and Lachie Dobson

Jenesis Petallana introduced the everyone. Steve Dobson welcomed them to the meeting and thanked them attending. The students explained to the Board what their reasons were for applying for the head students' roles, and what their interests are. They feel that they work well as a team and helped each other out when necessary. The students all agreed that their public speaking skills had improved with taking school assemblies, amongst other things.

Steve explained to the students what the Board are responsible for in regards to governance of the school, working closely with the Principal and Senior Leadership team.

A discussion was held about the recent "beanie" issue. All the students felt that it was not a problem and they did not want to have beanies as part of the CSC uniform.

Steve Dobson thanked the students for their work and for attending the meeting. Students left the meeting at 6.18 pm.

2. STRATEGIC DISCUSSION

General Business

- 2.2.1** Teacher PLD Report – previously tabled and taken as read. Ongoing training for staff with KAMAR. Grant is considering appointing a staff member with a responsibility unit for KAMAR. BYOD – this seems to be going well. Most students are using devices in classes. PB4L – is ongoing and still received well by a lot of students and staff.
- 2.2.2** Special Needs provision – report previously tabled by Annie Keown, SENCO and discussed. The Board queried why the funding for computers for special needs students will cease because we are a BYOD school. If the funding is removed, the Board would like SLT to look at providing some

how well maintained the school is.

- No funding available from Ministry for repairs to the Gym. Gavin McKenzie wants to know as soon as possible if the Board are going to extend the gym. Total cost will be approx. \$900,000. Suggest that the Board look at applying for funding from other sources e.g. Lotteries Commission, Community Trust. Steve Dobson will discuss with Grant Dick before contacting Gavin McKenzie.
- B Block repairs have been included in the current 5YPP, this puts the school in the 'red' but MOE will supply some funding for this.
- They have agreed to subsidise a walkway for students along the side of the driveway.
- Administration – need to commit funds to upgrade the foyer toilets and administration entrance foyer, as well as raising the roof.

3.9 Policy Reviews

- Staff Appraisal & Development Policy – for review. There are some changes to be made to the current wording as outlined by Brendon Wallace.

Moved the Staff Appraisal & Development Policy be approved subject to changes to wording as discussed.

Moved: S Dobson

Seconded: F van Miltenburg

CARRIED

- International Students Policy – to next meeting. Needs more discussion around the implementation of the new Enrolment Scheme and placement of students.

3.10 School Trips

Dunstan Exchange, Alexandra 20-21/6/18, TIC Sue Ballantyne, 130 x students

Moved that the Dunstan Exchange trip to Alexandra on 20-21 June 1018 as outlined in the trip documents be approved.

Moved: F van Miltenburg

Seconded: J Macgregor

CARRIED

Moved all reports are adopted.

Moved: S Dobson

Seconded: S Bryan

CARRIED

4. MEETING ADMINISTRATION

4.1 Confirmation of Previous Minutes

Minutes of previous Board meeting held 22nd May 2018 which were previously circulated, be signed as a true and accurate record.

Minutes of previous Board meeting held 10th April 2018 which were previously be signed as a true and accurate record.

Moved that the Minutes of the Board meeting held on 10th April 2018 and the 22nd May 2018 be confirmed and approved.

Moved: S Dobson

Seconded: S Bryan

CARRIED

4.2 Matters Arising

None.

4.3 Correspondence

List of Inward and Outward Correspondence previously tabled and taken as read.

- Letter from Lynley Woodd, TIC Boys Hockey team to ask for permission to apply to the Southern Trust for funding to travel to Greymouth for tournament week.

Moved that permission is given to the CSC Boys Hockey team to apply for sponsorship funding from the Southern Trust in order to travel to Greymouth for tournament week.

Moved: S Dobson

Seconded: B Wallace

CARRIED

