



CENTRAL SOUTHLAND COLLEGE BOARD

174 MacKenzie Street, Winton
Phone 03 236 7646

MINUTES OF THE BOARD MEETING HELD IN THE CENTRAL SOUTHLAND COLLEGE MEETING ROOM TUESDAY 25TH MAY 2021

1. WELCOME & MEETING PROTOCOL

1.1 Present Jo Macgregor (Presiding Member), F van Miltenburg, D Kidd, M Bryan, M Smalley (Parent Reps), R Ballantyne (Student Rep), A Beggs (Staff Rep), G Dick (Principal), B Wallace (DP)

In Attendance: Pat Dodd (Secretary)

Apologies: Nil

Department HOD Reports –

English Dept., Kirsten Kean HOD – 6.15pm

Kirsten spoke to her departmental report for the 2020 school year.

- ‘Turnitin’ programme has been really useful for the English Dept. Students are aware of it and can use it themselves.
- Teacher aides available in every 102 class – this has made a big difference.
- Focus on 202 classes this year to help improve results.
- Senior class sizes have improved from last year.
- Digital exams for juniors – now a charge for these.
- English Scholarship achieved by one student in 2020 – Jordyn Quinn. More students taking scholarship this year.

The Board members thanked Kirsten for her attendance. Kirsten left the meeting at 6.30pm.

Science Dept., Annie Keown HOD – 6.45pm

Annie spoke to her departmental report for 2020.

- Annie had a 6 month Study Leave in 2020.
- Digital platform ran well during Lockdown and proved successful.
- Challenge at the moment is NZQA review of standards. Not a lot of information has been made available.
- Biology curriculum is also a challenge at present, with lack of help around implementation of changes in 2023.
- Lab regulations – still being worked on with teacher aides and relievers.
- B Block upgrade – new storage cabinet and chemical cabinets installed.
- Physics – discussion around 2020 results.
- Junior Science report – developing a programme to monitor individual junior students more closely.

Positive for the year – having an article about CSC Science Dept. published in the Education Evaluation Centre booklet “Growing Curiosity”.

The Board thanked Annie for her attendance to present her report to the meeting and congratulated her on the article in the EEC booklet. Annie left the meeting at 6.53pm.

2. STRATEGIC DISCUSSION

General Business

2.1 Management Procedure folder – spoken to by Grant Dick.

2.2 Teacher PLD Report – spoken to by Grant Dick, tabled by Brendon Wallace.

Budget could be slightly overrun in 2021. A large number PLD opportunities were cancelled in 2020 due to COVID lockdown. Catching up this year.

- 2.3 Pastoral Report – from Jenni Wood and spoken to by Grant Dick.
- 2.4 Safe School Review – Poutama Pounamu has a review survey which has been sent to caregivers and students. Results will come to the Board when available.

3. MONITORING

3.1 Action List

Brendon Wallace:
 AV Club – still finalising regarding fundraising for equipment.
 Vaping – now required to display “No Vaping” signs around school. Recently had some stand downs of students vaping.

3.2 Financial Report

Financial Report and Graphs for March and April 2021 tabled and taken as read.
 Teachers Salaries – three teachers currently being paid from BG. Grant Dick to get an update from Campbell Waugh around this.

3.3 Principal Report

- Previously tabled and taken as read. Spoken to by Grant Dick, Principal.
- Staffing – Ashlee Carr and Mark Tree have been retained as Acting Assistant Principals for the remainder of the 2021 school year. Grant Dick requested permission to investigate possibility of moving to four staff on SLT.
 - Mihi Whakatau held when Warren Ruwhiu was welcomed to the staff of CSC. The Poutama Pounamu co-ordinators attended this.
 - Poutama Pounamu group had classroom walkthroughs and information gathered.
 - School Docs – Grant Dick spoke to this and presented a video.
 - Uniform – pants uniform options supplied by H & J Smith shown to Board members.

Moved that the school uniform long pant option for girls as presented to the Board by the Principal be implemented as part of the CSC school uniform.

Moved: G Dick

Seconded: J Macgregor

CARRIED

Grant Dick, Brendon Wallace and Peter Turnbull are going to visit Kurunui College at Greytown in the North Island later this week. The purpose of this visit is to look at how their curriculum is implemented.

Moved that Principal’s Report be accepted and approved.

Moved: G Dick

Seconded: M Smalley

CARRIED

3.4 Staff Rep

previously tabled.

3.5 Student Report

Riley Ballantyne tabled and spoke to her report.
 Rescue Helicopter – mufti day fundraised approx.. \$1,200 from students.
 Pink Shirt Day – fundraised \$560.

3.6 Alt Ed Report

Alternative Education Reports for March/April and May tabled and accepted.

3.8 Property

- Tabled and spoken to by Grant Dick.
- Swimming Pool roofing – thought to be made up of roofing iron and clear roofing. Pool Committee are fundraising to help with costs.

3.9 Policy Reviews

SchoolDocs information tabled and discussed.

3.10 Overnight Trips

- previously tabled and taken as read.
- DOE Bronze Tramp Mavora Lakes, 29-30/05/2021 or 5-6/06/2021, TIC C Jenkins and K Thompson, 10 x students
 - 301 Chemistry Trip Dunedin, 28-29/06/2021, TIC K Brinkworth, 20 x students, 4 x adults

- SISS Netball Tournament, Christchurch, 11-14 July, TIC K Murch, 22 x students, 3 x adults

Moved that the overnight trips as tabled being the Mavora Lakes DOE Bronze trip, 301 Chemistry trip and SISS Netball Tournament trip be approved.

Moved: J Macgregor

Seconded: D Kidd

CARRIED

4. MEETING ADMINISTRATION

4.1 Confirmation of Previous Minutes

Minutes of previous Board meeting held 29th March 2021 which were previously circulated, be signed as a true and accurate record.

Moved that the Minutes of the Board meeting held on 29th March 2021, as previously tabled be approved.

Moved: D Kidd

Seconded: M Smalley

CARRIED

4.2 Matters Arising

4.3 Correspondence

As previously tabled and taken as read.

Moved that the application to the Lions Foundation for funding for the Netball Senior A team be approved.

Moved: R Ballantyne

Seconded: A Beggs

CARRIED

Moved that all Correspondence as tabled be accepted and approved.

Moved: J Macgregor

Seconded:

CARRIED

IN COMMITTEE BUSINESS

Jo Macgregor moved the meeting into Committee at 8.12pm

Moved that the public be excluded from the following part of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1983, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: Student & Staff Personnel matters were discussed.

Jo Macgregor moved that the meeting come out of Committee at 8.22pm

7. MEETING CLOSURE

Date of Next Meeting 29th June 2021

Meeting Closed Meeting closed at 8.25pm

Signed as a true and correct record

..... **Chairperson**

Date: