



CENTRAL SOUTHLAND COLLEGE BOARD OF TRUSTEES

MINUTES OF THE BOARD MEETING
HELD IN THE CENTRAL SOUTHLAND COLLEGE STAFF MEETING ROOM
Tuesday 23rd August 2022 AT 6.00PM

1. Welcome and Meeting Protocol

Present: J Macgregor (Presiding Member), Donald Kidd, M Smalley (Parent Reps) Grant Dick (Principal), Keegan Stratford (Student Rep), Andrea Beggs (Staff Rep), Brendon Wallace (DP)

Apologies - F van Miltenburg, Mark Bryan (Parent Reps), Alicia Harrison (Acting AP), Janine Daniel (Secretary)

Department Report – PE and Health

a) Highlights

- Appreciating the gym space
- Strength and Conditioning area great, also seating
- Advantages to using John Street courts during Gym refit – e.g. connecting with Winton Primary. Will continue this year.
- Working in the hall led to more innovation in teaching
- Extra equipment (oversized jenga, connect 4 etc)
- SOA Level 2 class
 - Focused on engagement
 - Practical grades good, likely would have happened in PE, but some Merits and Achieved grades that likely would have been Not Achieved grades in PE.
- Level 3
 - Some good results, but some disengagement (boys)
- Lucky to have great staff in department, each contributing to the students and school

b) Mates and Dates

- Dovetails with learning in school, based on positive relationships
- 2022 is the last year unfortunately

c) Attitude again back in 2022 (this Friday)

- Covers topics like social media, relationships etc.

d) Transition for students into CSC, debate around how much mental health to do

e) Would love outside things for students (jungle gym etc) to play on

2. Strategic Discussion

General Business

2.1 Mid-year operational plan review

- As read (right hand column), looking at an early revise due to enhancements currently being planned which means a new strategic plan soon.

2.2 Student Rep Election

- Coming up in September. Full school assembly to inform students, then election. Pete Turnbull is returning officer.

2.3 International Student Update

- As per report

2.4 Annual Building COF Certification

- Signed yesterday, sent away. Cert not issued but on way.

2.5 Management procedures review

- Staff Handbook is in Google Shared Folder, updated as required.

2.6 IT Provision and Developments – as per report

3. Monitoring

3.1 Action List from last meeting

a) Grant

- EEO – entities must have a policy, annually reported on.
- Signage Review – went to property committee, chose preferred option.

3.2 Financial reports

- a) As per finance report
- 3.3** Principal's Report
 - a) As per report, plus
 - ERO visit (Today) – update. Met with Mike Fowler (CSC ERO person) today. Outlined process, mainly setting baseline data (self assessment) and gaining an understanding of the school. New model is to work alongside schools (different to previous model which was BoT/School presenting information to a team over 3 or 4 days)
 - End of Term 4, document available which is agreed focus
- 3.4** Staff Representative's report
 - a) Info from PM acknowledging Show Quest
- 3.5** Student Representative's report – no issues
- 3.6** Alternative Education report – as read
- 3.7** Property Report
 - a) 10YPP Document signed off by school.
- 3.8** Policy reviews: Refer to School Docs

Moved that the reports to the board as tabled and discussed be approved. Moved Mandi Smalley, Seconded Jo Macgregor. CARRIED.

- 3.9** School Trips
 - a) Rock climbing PE 301
 - b) SOA Mountain biking – Wanaka
 - c) U15 Rugby – nelson

Moved that the Overnight Trips as tabled and discussed be approved. Moved Donald Kidd, Seconded Andrea Beggs. CARRIED.

4. Meeting Administration

- 4.1** Confirmation of Minutes, 5th July 2022

Moved that the minutes of the board meeting on 5th July 2022, as previously tabled be approved. Moved Jo Macgregor. Seconded Grant Dick. CARRIED.

- 4.2** Matters Arising
- 4.3** Correspondence
 - Inward and Outgoing

Moved that all Correspondence on list as tabled be accepted. Moved Donald Kidd, Seconded Andrea Beggs. Carried.

5. In-Committee Business – J Macgregor (Chair) moved the meeting into committee at 7:48pm.

- 5.1** Minutes of In-committee meeting 5th July 2022
- 5.2** Matters arising from In-Committee Minutes
- 5.4** Student Stand Down/Suspension report
- 5.5** Discuss BOT elections J Macgregor (Chair) moved out of committee at 8:19pm

6. Preparation for next meeting

6.1 20th September 2022

Meeting Closed 8:25pm.

Signed as a true and correct record

..... **Presiding Member**

Date: