



CENTRAL SOUTHLAND COLLEGE BOARD OF TRUSTEES

174 MacKenzie Street, Winton
Phone 03 236 7646

MINUTES OF THE BOARD OF TRUSTEES MEETING HELD IN THE CENTRAL SOUTHLAND COLLEGE MEETING ROOM TUESDAY 22ND SEPTEMBER 2020

1. WELCOME & MEETING PROTOCOL

1.1 Present:

J Macgregor (Chair), D Kidd, M Smalley, F van Miltenburg, M Bryan (Parent Reps),
A Beggs (Staff Rep), J Ruddenklau (Student Rep), B Wallace (DP)

In Attendance Pat Dodd (Secretary)

Welcome to Mark Bryan, new trustee on the Board.

Department HOD Reports – Agriculture Dept, Lynley Woodd TIC.

Lynley spoke to her report which had been previously tabled and taken as read. She showed a Powerpoint presentation on what equipment the STP funding has been used for.

Lynley has two other teachers teaching agriculture alongside her.

The course is predominantly taken by male students although there are two females this year.

1.2 Apologies Grant Dick (Principal)

2. STRATEGIC DISCUSSION

General Business

- 2.1 Student Trustee Election held on Friday, 18th September 2020. Riley Ballantyne was elected.
- 2.2 Board of Trustees Scholarship – call for applications before end of Term 3. Applications close Friday, Week 1, Term 4. Keep amount at \$1,000
Committee – Mandi Smalley, Donald Kidd, Andrea Beggs
- 2.3 Property 5YPP – discussion.
 - Scaffolding going up around B Block during these coming holidays.
 - Classrooms on top of the block will be moved to other areas in the school.
 - Main office area will also be gutted at same time ready for foyer/toilets upgrade.
 - Gym upgrade – waiting to hear back from Ministry of Education re shortfall of funding. This is because swimming pool roof also needs to be replaced.

The Board moved to invest a total of \$600 000.00 from uncommitted funds to the gymnasium upgrade and additions. (Previously the Board had approved \$400 000.00, and an additional \$200 000.00 is now required, so the total commitment to this investment is \$600,000.00). This is on the understanding that the Ministry of Education will reimburse any contingency money left over.

Moved: J Macgregor

Seconded: Donald Kidd

CARRIED

3. MONITORING

3.1 Action List

from previous meeting held 26th August 2020.

Brendon Wallace still to investigate

3.2 Financial Report Previously tabled and taken as read
NOT MOVED

3.3 Principal Report Previously tabled and taken as read. Brendon Wallace spoke to this report in the absence of the Principal.

The Principal's application for a Sabbatical for Term 2, 2021 has been successful. Staffing will be taken care of internally.

Teacher Appraisals – process has been minimised this year due to COVID situation.

3.4 Staff Rep Previously tabled and taken as read.

3.5 Student Report Uniform options still being looked at.

3.6 Alt Ed Report Alternative Education Report for September 2020 previously tabled and taken as read.

3.7 Health & Safety

3.8 Property Cameras have been installed in common areas of classroom blocks. These are not monitored and only looked at if there is an incident that needs checked.

Moved all reports as tabled be approved and adopted.

Moved: F van Miltenburg Seconded: M Smalley CARRIED

3.9 Policy Reviews

- Curriculum Delivery Policy for review, previously tabled and taken as read. Change needed in Point 4 to “Curriculum and courses are evaluated annually. This will involve:

Moved that the Curriculum Delivery Policy subject to change in Point 4 be approved.

Moved: J Macgregor Seconded: F van Miltenburg CARRIED

3.11 Overnight Trips

- 301 PE Cycleways Kingston-Lumsden 16-17/10/20, TIC T Meechang, 22 x students, 5 x adults
- DOE Kiwiburn Tramp Mavora 31/10 – 01/11/20, TIC T Meechang, 15 x students, 2 x adults
- DOE Rock Bivvy Borland Lodge, 31/10-01/11/20, TIC A Harrison, 15 x students, 2 x staff

Moved that all the overnight school trips as tabled and discussed be approved.

Moved: J Macgregor Seconded: J Ruddenklau CARRIED

4. MEETING ADMINISTRATION

4.1 Confirmation of Previous Minutes Minutes of previous Board meeting held 26th August 2020 which were previously circulated, be signed as a true and accurate record.

Moved that the Minutes of the Board meeting held on 26th August 2020, as previously tabled be approved.

Moved: J Macgregor Seconded: B Wallace CARRIED

4.2 Matters Arising

4.3 Correspondence

As previously tabled and taken as read.

Moved that all Correspondence as tabled be accepted and approved.

Moved: J Macgregor

Seconded: A Beggs

CARRIED

IN COMMITTEE BUSINESS

Jo Macgregor moved the meeting into Committee at 7.22pm

Moved that the public be excluded from the following part of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1983, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: Student & Staff Personnel matters were discussed.

Jo Macgregor moved that the meeting come out of Committee at 7.45pm

7. MEETING CLOSURE

Date of Next Meeting 27th October 2020

Meeting Closed Meeting closed at 7.48pm

Signed as a true and correct record

..... **Chairperson**

Date: