



CENTRAL SOUTHLAND COLLEGE BOARD

174 MacKenzie Street, Winton
Phone 03 236 7646

MINUTES OF THE BOARD MEETING HELD IN THE CENTRAL SOUTHLAND COLLEGE MEETING ROOM TUESDAY 22nd MARCH 2022 AT 6.00PM (ZOOM)

1. WELCOME & MEETING PROTOCOL

1.1 Present J Macgregor (PM), M Smalley, F van Miltenburg, D Kidd, M Bryan, (Parent Reps), K Stratford (Student Rep), A Beggs (Staff Rep), G Dick (Principal), B Wallace (DP)

In Attendance: Alicia Harrison (Acting AP), Pat Dodd (Secretary)

Apologies: K Stratford (late 6.22pm)

Department Reports: History; Social Studies and Geography – Alyssa Johnstone and Trevor Pryde

- The Board discussed the tabled reports prior to the HOD's attending the meeting.
- All three HOD's spoke to their reports. Alyssa and Jane spoke to History:
- Both working as a close team to establish consistency in the subject for all levels.
- Disappointment that the planned NZ History trip has been postponed. Possibility of day trips later in year.
- MOE new History curriculum will have more focus on NZ history.
- Good results in external exams – although trend developing of students opting out of sitting externals.
- Scholarship exams – encouraging students to try for scholarships from Level 1 by meeting with them weekly in study group.

Trevor Pryde reported:

- Continuing declining numbers in Geography, a nationwide trend. No Level 3 students this year.
- Year 10 programme 2021 – no Western Southland trips.
- New curriculum being introduced will help encourage more engagement. More flexibility in standards.
- Does the subject need to 'rebrand' e.g. changing name to Environmental Studies or similar.
- Tourism – interest in this subject has waned – may be due to Covid, less tourism in NZ at present.

After discussion, Jo Macgregor thanked Trevor, Jane and Alyssa for their time and wished them well for the rest of 2022.

2. STRATEGIC DISCUSSION

General Business

2.1 Strategic Plan / AOV – tabled and taken as read. Grant Dick spoke to this.

- All data entered – see AOV column for updated data.
- MOE is changing this reporting format – see link to information in Principal's Report.
- Curriculum Focus Group – still working towards a curriculum shift.

3. MONITORING

3.1 Action List Action List from meeting held 22nd February 2022 previously tabled.

3.2 Financial Report Previously tabled and taken as read.

- Opted into the MOE Discretionary Fund - \$150 per student, on advice from Campbell Waugh (Education Finance). Can be reviewed annually.
Trips – can ask for contribution to costs from students.
No charges for curriculum costs.
- Board Staff Scholarship \$1,000 – Brendon Wallace to ask for applications.

- 3.3 Principal Report** Previously tabled and taken as read. Spoken to by Grant Dick, Principal.
- Grant Dick gave the Board an update of students and staff numbers who have tested positive for Covid19 and are absent from the school. This week, students have been rostered home in year levels to take strain off staffing. Decision will be made on Friday regarding Week 9 action.
 - Attendance register for Covid being kept to track students testing positive/close contacts.
 - New MOE contact Lynlee Smith (ex Fiordland College Principal).

- 3.4 Staff Rep** Survey for CSC front of school sign previously tabled and taken as read.
- Andrea Beggs spoke to the results and comments on the survey. Board discussed. Decision made to have old sign refurbished. Andrea and Grant Dick to get information and visual samples of new sign ideas before final decision made. To report back.
 - Board to supply end of term morning tea to thank staff for their efforts this term.

3.5 Student Report

- 3.6 Alt Ed Report** Report for March 2022 previously tabled and taken as read.

- 3.7 Property Report** Nil

- 3.8 Policy Reviews** Policy reviews and School Docs website spoken to in Principal's Report.

- 3.9 Overnight Trips** Brendon Wallace advised the Board that all trips have been suspended at this time.

Moved that the reports to the Board as tabled and discussed be approved.
Moved: G Dick Seconded: M Smalley CARRIED

4. MEETING ADMINISTRATION

- 4.1 Confirmation of Previous Minutes** Minutes of previous Board meeting held 22nd February 2022 which were previously circulated, be signed as a true and accurate record.

Moved that the Minutes of the Board meeting held on 22nd February 2022, as previously tabled be approved.
Moved: G Dick Seconded: J Macgregor CARRIED

- 4.2 Matters Arising** None

- 4.3 Correspondence** All correspondence previously tabled and taken as read:
- Pat Dodd – resignation from Office Manager/Board Secretary position.
 - Katy Thompson – resignation from Science teacher position.
 - Ben Whetter – resignation from Teacher Aide position.
 - Kirsty McDonald – resignation from Home Ec/Staffroom assistant position.

Moved that all Correspondence as tabled be accepted.
Moved: J Macgregor Seconded: M Smalley CARRIED

IN COMMITTEE BUSINESS

Jo Macgregor moved the meeting into Committee at 7.51pm

Moved that the public be excluded from the following part of the proceedings of this meeting.
This resolution is made in reliance on Section 48(1)(a) of the Local Government Official information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1983, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: Student & Staff Personnel matters were discussed.

Jo Macgregor moved that the meeting come out of Committee at 7.59pm

7. MEETING CLOSURE

Date of Next Meeting 12th April 2022

Meeting Closed Meeting closed at 8.04pm

Signed as a true and correct record

..... **Chairperson**

Date: