



CENTRAL SOUTHLAND COLLEGE BOARD

174 MacKenzie Street, Winton
Phone 03 236 7646

MINUTES OF THE BOARD MEETING HELD IN THE CENTRAL SOUTHLAND COLLEGE MEETING ROOM TUESDAY 22nd FEBRUARY 2022 AT 6.00PM (ZOOM MEETING)

1. WELCOME & MEETING PROTOCOL

- 1.1 Present** J Macgregor (PM), M Smalley, Frank van Miltenburg, D Kidd, M Bryan, (Parent Reps), K Stratford (Student Rep), A Beggs (Staff Rep), G Dick (Principal)

In Attendance: Pat Dodd (Secretary)

Apologies: Nil

2. STRATEGIC DISCUSSION

General Business

- 2.1** Election of Board Chair

Nomination: Jo Macgregor (accepted)

Moved: G Dick

Seconded: F van Miltenburg

CARRIED

- 2.2** Appointment of Board Secretary

Nomination: Pat Dodd (accepted)

Moved: J Macgregor

Seconded: M Smalley

CARRIED

- 2.3** Strategic Plan / AOV – Grant Dick advised that this is not yet completed. Ministry of Education has extended the deadline. To be discussed at next Board meeting.

- 2.4** 2021 NCEA Results – Grant spoke to the report from NZQA and comparisons with national results. Eg.

Level 3 CSC 72.5% National Av. 69.8%

Level 1 CSC 84.6% National Av. 68.3%

Grant Dick also spoke to Peter Turnbull's (Principal's Nominee) report NCEA achievement.

- 2.5** Teacher Registration attestation – attestation up to date. Teachers now receive an alert on KAMAR when their registration is due for renewal. Grant Dick advised that we have one teacher on a Limited Authority to Teach registration.

3. MONITORING

- 3.1 Action List** Action List from meeting held 30th November 2022 previously tabled. All actions done.

- 3.2 Financial Report** Previously tabled and taken as read.
Discussion regarding Finance Committee. Donald Kidd to join committee. Members now Jo Macgregor, Mandi Smalley, Donald Kidd, Grant Dick, Peter Turnbull, Helen Brown
Property Committee – Frank van Miltenburg.

- 3.2.1** MOE Student Donation Scheme - \$150 per student annually. Opt in/out each year.
Charge students for 'take home value' items only. No charges for consumables.
Camps – contributions can be requested. No charges for curriculum resources.

Moved that CSC apply to the MOE to join the Student Donation Scheme for 2022.

Moved: G Dick

Seconded: J Macgregor

CARRIED

- 3.3 Principal Report** Previously tabled and taken as read. Spoken to by Grant Dick, Principal.
- Kerri Brand appointed as SENCO/Specialist Teacher.
 - HOD Dept Reporting
Next meeting – HOD History, Alyssa Johnstone; HOD S/Sciences, Jane Cowie and HOD S/Studies, T Pryde. Written reports should be tabled the month before in Dropbox for Board members to have plenty of time to read.
 - Curriculum Shift Group – continues to meet regularly, including at two staff meetings this term. Staff have visited several schools for ideas, also having PLD with Chris Janssen, consultant. Now looking at 2023 to implement some changes to improve curriculum for students. Board discussion held.
- 3.4 Staff Rep** Sunhats – Andrea Beggs and Kelly Wilkinson would like to introduce an optional CSC sunhat for students. Two options – bucket hat or cap, both navy blue with CSC crest. Discussion held.
**Moved that CSC sun caps and/or bucket hats be approved as an optional uniform item.
Moved: Grant Dick Seconded: Jo Macgregor CARRIED**
- 3.5 Student Report** First Student Council meeting being held on Friday this week.
- 3.6 Alt Ed Report** Report for February 2022 previously tabled and taken as read.
- 3.7 Property Report** Minutes of meeting held 16th February 2022 previously tabled.
- Driveway – getting underway this week. Completion in mid March.
 - Gym – looking good. Seats have now been sealed and varnished.
 - CSC sign at front of school – discussion held by Board around refurbishment/replacement of current wooden sign which has historical/sentimental value or replacing it with a more modern sign).
- Moved that the sign at the front of the school be replaced with a modern design and the existing wooden sign be placed in another area of the school.
Moved: Grant Dick Seconded: F van Miltenburg CARRIED**
- 3.8 Policy Reviews** To next meeting.
- 3.9 Overnight Trips**
- 301 Rockclimbing Camp Dunedin, 23-25th March 2022, TIC T Meechang, plus 2 x staff and one other adult TBC. 24 x students.
 - SOA Kayak Camp Mavora Lakes, 4-6th April 2022, TIC T Meechang plus 3 x staff, 12 x students
**Moved that the 301 Rockclimbing Camp to Dunedin and the SOA Kayak Camp to Mavora be approved in principle but to be confirmed closer to the camp dates.
Moved: Brendon Wallace Seconded: Donald Kidd CARRIED**
 - Volleyball Mainlands Tournament 2022, Christchurch 3-6th March 2022. TIC A Johnstone. 7 x adults, approx. 40 x students.
**Moved that the Volleyball Mainlands Tournament as previously tabled on 30th November 2021 and approved in principle, be fully approved by the Board.
Moved: Brendon Wallace Seconded: Donald Kidd CARRIED**

Further discussion held regarding two remaining Volleyball trips to Nelson and Palmerston North Both of these trips were approved in principle at the 30th November 2021 Board meeting. Still to be held over for Board approval. Brendon Wallace to discuss with TIC Alyssa Johnstone.

Moved that the Reports as tabled and discussed be approved.

Moved: J Macgregor

Seconded: G Dick

CARRIED

4. MEETING ADMINISTRATION

4.1 Confirmation of Previous Minutes Minutes of previous Board meeting held 30th November 222 which were previously circulated, be signed as a true and accurate record.

Moved that the Minutes of the Board meeting held on 30th November 2022, as previously tabled be approved.

Moved: Grant Dick

Seconded: Jo Macgregor

CARRIED

4.2 Matters Arising None

4.3 Correspondence

Inward:

Alona Guevarra – letter of resignation from cleaning position
Kirsty McDonald – leave request
Brendon Wallace – leave request
Kirsten Kean – leave request
CS Swimming Pool – thank you letter dated 1st December 2021
Sarah Smith – letter re School Ball
Bella Van Miltenburg – letter re School Ball

Outward:

Letters to staff – Arthur Woodd, Shanti Wangigasekara – resignation acknowledgements
Letters to Kit Pryde, Carly Anderson – resignation acknowledgements
Alicia Harrison – approval of leave
Annie Keown – re CSC Trees project

Moved that all Correspondence as tabled be accepted and approved.

Moved: Jo Macgregor

Seconded: Grant Dick

CARRIED

IN COMMITTEE BUSINESS

Jo Macgregor moved the meeting into Committee at 8.30pm

Moved that the public be excluded from the following part of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1983, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: Student & Staff Personnel matters were discussed.

Jo Macgregor moved that the meeting come out of Committee at 8.41pm

7. MEETING CLOSURE

Date of Next Meeting 22nd March 2022

Meeting Closed Meeting closed at 8.45pm

Signed as a true and correct record

..... **Chairperson**

Date: