



CENTRAL SOUTHLAND COLLEGE BOARD

174 MacKenzie Street, Winton

Phone 03 236 7646

**MINUTES OF THE BOARD MEETING
HELD IN THE CENTRAL SOUTHLAND COLLEGE LIBRARY
TUESDAY 17th MAY 2022 AT 6.00PM**

1. WELCOME & MEETING PROTOCOL

1.1 Present J Macgregor (Chair) F van Miltenburg, D Kidd, M Bryan (Parent Reps), K Stratford (Student Rep), A Beggs (Staff Rep), G Dick (Principal)

In Attendance: Janine Daniel (Secretary)

Apologies: B Wallace (DP), D Kidd (Parent Rep), Mandi Smalley (Parent Rep), Alicia Harrison (Acting AP)

Department Report: Art, Drama, Music – Presented by HOD’s Chloe Waru, Kara Boys, Jolene Kynan-Wilde

The department report for 2021 was previously tabled and taken as read.

Highlights, achievements, and challenges of each department were discussed with each HOD and the board members.

The Board thanked the HOD’s for attending the meeting to bring the members up to date on their respective departments.

2. STRATEGIC DISCUSSION

General Business

2.1 Safe School Review

- Review from NZCER baseline data around students and what they think about school and how they engage.

2.2 Teacher PLD Report

- Grant Dick spoke to this report

3. MONITORING

3.1 Action List

Action List from meeting held 12 April 2022 previously tabled.

The board discussed the Secretary is to be the conduit for all incoming, outgoing and circulated correspondence. Noted on Action List for next meeting

Signs – The school old sign is being restored. Discussed at the property meeting.

3.2 Financial Report

Previously tabled and taken as read. Spoken to by Grant Dick, Principal.

Mr Dick spoke about the Ministry of Education donation scheme will be interesting in terms of what the school can ask for donations for. Mr Dick will work through the processes.

A meeting was held today for staff.

3.3 Principal Report

Previously tabled and taken as read. Spoken to by Grant Dick, Principal.

On report Point 5, curriculum shift. NCEA changes NCEA underneath is slightly different TOD each term.

School doc’s (Schools on line policy review system) see also Point 8

Grant Dick asked if the board would consider putting forward a member who would like to take ownership of the School Doc’s review per month. Jo Macgregor agreed to add this to the Principals and Chair weekly phone catch up.

3.4. Staff Report

Lunchtime activities - Jamie Campbell Junior school and year 11's. Positive change, Physical activity leaders (PALS) 3 days a week - lunchtimes are great - excellent vibe and engaging.

3.5 Student Report Nil

3.6 Alt Ed Report Nil

3.7 Property Report PCG Report previously tabled and taken as read.
Mr Dick mentioned he was disappointed in the look of the bollards toward the rear of the carpark.
Mark Tree – flooring mats proposal - strengthening and conditioning area.
options put forward. The board approved to provide funding for this project up to \$6k ex GST

Moved that funding for flooring as tabled and discussed be approved:

Moved: J Macgregor

Seconded: A Begg

CARRIED

3.8 Policy Reviews School Docs for Term 2. Agreed items from the website platform will still remain on the agenda

3.9 Overnight Trips

SISS Junior Netball Tournament – Christchurch
Shakespeare Wellington Trip

Moved that the reports to the Board as tabled and discussed be approved.

Moved: J Macgregor

Seconded: F van Miltenburg

CARRIED

4. MEETING ADMINISTRATION

4.1 Confirmation of Previous Minutes Minutes of previous Board meeting held 17 April 2022 which were previously circulated, be signed as a true and accurate record.

Moved that the Minutes of the Board meeting held on 17th April 2022, as previously tabled be approved.

Moved: M Bryan

Seconded: G Dick

CARRIED

4.2 Matters Arising None

4.3 Correspondence All correspondence previously tabled and taken as read:
Inward:

Mark Tree report flooring funding proposal (see 3.7 Property Report)

Post meeting (via email from Board Secretary J Daniel):
Helen Brown leave request Term Two remainder 3 weeks
Tony Meechang letter of support for Sabbatical request 2023
Letter to Jana van Niekerk acknowledging scholarship award

Outward:

Moved that all Correspondence list as tabled be accepted and approved.

Moved: J Macgregor

Seconded: G Dick

CARRIED

IN COMMITTEE BUSINESS

J Macgregor (Chair) *moved the meeting into Committee at 8.25pm*

Moved that the public be excluded from the following part of the proceedings of this meeting.
This resolution is made in reliance on Section 48(1)(a) of the Local Government Official information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1983, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: Student & Staff Personnel matters were discussed.

G Dick (Principal) *moved that the meeting come out of Committee at 9.00 pm*

7. MEETING CLOSURE

Date of Next Meeting **21st June 2022**

Meeting Closed Meeting closed at 9.02pm

Signed as a true and correct record

..... **Chairperson**

Date:

Post Meeting:

Correspondence items missed (sent via email from Board Secretary J Daniel):
 Leave request Term Two remainder 3 weeks
 Letter of support for Sabbatical request 2023

6 emails from board members approving both letters
ITEMS CARRIED