



### 3. MONITORING

**3.1 Action List** Action list from previous meeting held 26<sup>th</sup> June 2018 previously tabled and discussed.

- Community Trust of Southland funding – they do not give funding to schools.
- Southland District Council – Brendon Wallace advised that an application can be made to the Ward Fund – up to \$50,000. Also a nationwide fund that CSC can apply to for funds.
- Lotteries Commission – Jo Macgregor made enquiries with the Lotteries advisor in Invercargill. He was very positive about the possibility of any application for the Gym:
  - applications due end of August for next round.
  - next round in January 2019.
  - need to provide proof of community use of gym, not school related e.g. Civil Defence; General Election venue.
  - school need to be able to fund one third of total cost of project.
  - a feasibility study needs to be submitted (can be from Quantity Surveyor).
  - at least three quotes needed.
  - do we need to look at putting down artificial turf on tennis courts at same time?
  - the Lotteries representative is happy to come to CSC to look at the Gym.

### 3.2 Financial Report

Minutes of Finance Committee meeting held 8<sup>th</sup> August 2018 previously tabled and taken as read.

- Department budgets tracking well.
- Relief and PLD budgets both over.
- Relief – need to look at tightening up on number of staff going on EOTC.

**3.3 Principal Report** previously circulated and taken as read.

- Enrolment Scheme – Grant Dick spoke to Board about this. Not yet in place for 2019 enrolments.

Moved that the Principal's Report for August 2018 be accepted and approved.

**Moved: G Dick**

**Seconded: S Bryan**

**3.4 Student Rep Report** - none

**3.5 Staff Report** – none.

**3.6 Alt Ed Report** – report for July 2018 previously tabled and taken as read.

**3.7 Health & Safety** – asbestos report previously tabled and circulated discussed. Recorded in Hazard Register for information of any tradesmen/contractors coming onsite.

**3.8 Property** No Property Committee meeting minutes available.

- The Property Committee now have an active Google document with links to different issues that are being dealt with by the committee.

Moved all reports are adopted.

**Moved: S Bryan**

**Seconded: F van Miltenburg**

**CARRIED**

### 3.9 Policy Reviews

- Delegation Policy and Sexual Harassment Policy – previously circulated and taken as read.

**Moved the Delegation Policy and Sexual Harassment Policy be ratified and adopted.**

**Moved: G Dick**

**Seconded: F van Miltenburg**

**CARRIED**

- International Students Policy – moved to September 2018 meeting.

### 3.10 School Trips – previously tabled.

- Boys Soccer team, Linwood Cup Tournament, Invercargill, 3-6 September 2018, TIC Nic Jegousse; 2 x parents; 15 x students
- U15 Boys Rugby team, Queenstown Tournament, 3-5 September 2018, TIC Mark Tree; 3 x adults, 23 x students
- Boys 1<sup>st</sup> XI Hockey Tournament, Greymouth, 2-8 September 2018; TIC Lynley Woodd; 3 x staff; 14 x students
- 301PE Rock Climbing Camp, Dunedin, 19-21 September 2018; TIC Tony Meechang; 4 x staff and 1 instructor; 25 x students
- Trapshooting NZSS Nationals, Christchurch, 28 Sep – 2 October 2018; TIC Sam Dickie; 6 x students with parents
- A Netball Tournament, Dunedin, 2-6 September 2018; TIC Andrea Beggs; 14 x students; 2 x Coaches
- Duke of Edinburgh Kepler Track camp September 2018 approved in principle subject to completion of documentation.

Moved that the CSC trips as outlined above be approved.

**Moved: S Dobson**

**Seconded: M Jones**

**CARRIED**

## 4. MEETING ADMINISTRATION

**4.1 Confirmation of Previous Minutes** Minutes of previous Board meeting held 25<sup>th</sup> June 2018 previously circulated

**Moved that the Minutes of the Board meeting held on 25<sup>th</sup> June 2018 be confirmed and approved.**

**Moved: F van Miltenburg**

**Seconded: B Wallace**

**CARRIED**

**4.2 Matters Arising** None.

**4.3 Correspondence** List of Inward and Outward Correspondence previously tabled and taken as read.

Jamie Campbell – request for unpaid leave for 2019 school year. Moved to discuss in committee.

Kirsty Macfie – request for leave 1<sup>st</sup> to 5<sup>th</sup> July 2019 for family holiday in France. Moved that Leave Without Pay be approved for 1<sup>st</sup> to 5<sup>th</sup> July 20219 inclusive.

**Moved: F van Miltenburg**

**Seconded: B Wallace**

**CARRIED**

**Moved Inward and Outward Correspondence be approved.**

**Moved: S Dobson**

**Seconded: B Wallace**

**CARRIED**

## IN COMMITTEE BUSINESS

*Steve Dobson moved the meeting into Committee at 8.43 pm*

Moved that the public be excluded from the following part of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1983, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: Student & Staff Personnel matters were discussed.

*Steve Dobson moved that the meeting come out of Committee at 9.29 pm*

**7. MEETING CLOSURE**

**Date of Next Meeting** 7<sup>th</sup> September 2018

**Meeting Closed** Meeting closed at 9.29 pm

Signed as a true and correct record

..... **Chairperson**

**Date:** .....