



# CENTRAL SOUTHLAND COLLEGE BOARD

174 MacKenzie Street, Winton  
Phone 03 236 7646

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## MINUTES OF THE BOARD MEETING HELD IN THE CENTRAL SOUTHLAND COLLEGE LIBRARY TUESDAY 12<sup>TH</sup> APRIL 2022 AT 6.00PM

### 1. WELCOME & MEETING PROTOCOL

**1.1 Present** M Smalley, F van Miltenburg, D Kidd, M Bryan, (Parent Reps), K Stratford (Student Rep), A Beggs (Staff Rep), B Wallace (DP)

**In Attendance:** G Dick (Principal) on Zoom; Alicia Harrison (Acting AP); Pat Dodd (Secretary)

**Apologies:** J Macgregor (Presiding Member), K Stratford (late 6.22pm)

**Department Report:** Economics & Accounting, Peter Turnbull HOD

The department report for 2021 was previously tabled and taken as read. The HOD was unable to attend the meeting. The Board members held a brief discussion on the report as tabled.

### 2. STRATEGIC DISCUSSION

#### General Business

**2.1 Curriculum Focus Update** – B Wallace, A Harrison, J Black, A Johnstone attended.

- The group committee consists of approximately 20 staff members.
- Brendon Wallace spoke to visual information on the philosophy of the group.
- Jo Black explained how the changes will work.
- Alicia Harrison went through The Change Process Pathway and what data gathering still needs to be done e.g. NCEA results, attendance, surveys of parents, students and staff.
- The group will continue to look at what other schools are doing and collate a proposal for the future after all information has been gathered.

The Board thanked the group for attending the meeting to bring the members up to date on progress.

**2.2 PB4L Tier Two** – update report by K Wilkinson and M Tree

Kelly Wilkinson and Mark Tree presented a visual report to the meeting and updated the Board on progress. This is an ongoing project with students and staff.

The Board thanked Kelly and Mark for attending the meeting and giving their presentation.

**2.3 Teacher Appraisals** – report previously tabled and taken as read. Spoken to by the Principal.

### 3. MONITORING

#### 3.1 Action List

Action List from meeting held 22<sup>nd</sup> March 2022 previously tabled.

**School Ball** – now being held on 17<sup>th</sup> June 2022. Vaccine passports will not be required.

**Student Letter re ball** – still to be actioned. Secretary to send reminder to Jo Macgregor.

#### 3.2 Financial Report

No reports available from Education Finance for this meeting.

**Board Scholarship** – only one application. Jana Van Niekerk has applied to help her with her post graduate studies that she is studying for online. The Board agreed to award Jana the full amount of \$1,000.

#### 3.3 Principal Report

Previously tabled and taken as read. Spoken to by Grant Dick, Principal.

- Administration position in office has been advertised, closing date 22 April 2022. HR South are handling the short listing of applicants.

**3.4 Staff Rep**

**3.5 Student Report**

**3.6 Alt Ed Report**

**3.7 Property Report** PCG Report previously tabled and taken as read.  
5YPP currently being worked on with Southern Quantity Surveyors and MOE.

**3.8 Policy Reviews** Health & Safety – School Docs for Term 1.

**3.9 Overnight Trips**

SOA Kayaking trip moved to Week 2 of Term 2- passed at a previous meeting, highlight changes to RAF due to different season for trip

**Moved that the reports to the Board as tabled and discussed be approved.**

**Moved: G Dick**

**Seconded: D Kidd**

**CARRIED**

**4. MEETING ADMINISTRATION**

**4.1 Confirmation of Previous Minutes** Minutes of previous Board meeting held 22<sup>nd</sup> March 2022 which were previously circulated, be signed as a true and accurate record.

**Moved that the Minutes of the Board meeting held on 22<sup>nd</sup> March 2022, as previously tabled be approved.**

**Moved: F van Miltenburg**

**Seconded: G Dick**

**CARRIED**

**4.2 Matters Arising** None

**4.3 Correspondence** All correspondence previously tabled and taken as read:

**Moved that Correspondence list as tabled be accepted.**

**Moved: G Dick**

**Seconded: K Stratford**

**CARRIED**

**IN COMMITTEE BUSINESS**

*G Dick moved the meeting into Committee at 8.00pm*

Moved that the public be excluded from the following part of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1983, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: Student & Staff Personnel matters were discussed.

*G Dick moved that the meeting come out of Committee at 8.08pm*

**7. MEETING CLOSURE**

**Date of Next Meeting** 17<sup>th</sup> May 2022

**Meeting Closed** Meeting closed at 8.12pm

Signed as a true and correct record

..... **Chairperson**

**Date:** .....